|  |  |  |  |
| --- | --- | --- | --- |
| Job Title: | Security Guard, Unarmed  | Job Category: |  |
| Department/Group: | TN MHSAS | Job Code/ Req#: | 33916-003-SECURITY |
| Location: | On Site**Address** 100 Moccasin Bend Rd Chattanooga, Tennessee 37405 | Travel Required: |  |
| Level/Salary Range: | $22/hr on C2C | Position Type: | Contract |
| Duration | 04/08/2024 - 06/30/2025  | Date Posted: | 03/25/2024 |
| Expenses Allowed | No | Posting Expires: | 05/10/2024 |
| **Quantity Requested** | 2 | Send Resumes to | resumes@taurusbiz.com |
| **Schedule:** |
| **Days**Monday Yes Tuesday Yes Wednesday Yes Thursday Yes Friday Yes Saturday Yes Sunday Yes**Hours/Day**12**Time Zone**EST**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Shifts Start Time End Time Description Active**Shift 1 6:30AM 7:30PM Yes \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Description**45332D 2 positions open Day shift 6:30 am-7:30 pm Night Shift 6:30 pm-7:30 am **Minimum Qualifications:** Education and Experience: Education equivalent to graduation from a standard high school; qualifying full-time law enforcement, security, or related experience may be substituted for the required education on a year-foryear basis. **Other Requirements:** A valid motor vehicle operator's license may be required for employment in some positions. **Job Overview:** Under general supervision, the employee is responsible for institutional and related security work of average difficulty and performs related work as required. An employee in this class may be assigned to work any shift to provide a full range of institutional and other security activities, such as protecting public buildings. **Work Activities:**Assists in Admissions with processing patients (i.e., wanding with a metal detector, patdowns, etc.). Responsible for reviewing and documenting the patient's belongings. Responds to calls and take appropriate action to assist in emergencies. May be required to respond to CodeSituations. Controls entrance and exit of individuals by checking for identity, purpose of visit, and authorization. Escorts individuals to ensure their safety. Prepares and maintains records such as incident reports, vehicle citations, logs of visitors and others, and personal property reports. Provides information to supervisor by telephone, in written form, e-mail, or in-person to advise of any security concerns. Communicates with law enforcement agencies to report incidents, provide information, and request assistance. Monitor Processes, Materials, or Surroundings: Patrols facilities, monitors alarms and utilizes audiovisual and security systems (e.g., TV monitors) to check for security hazards, disturbances, and violations of pertinent laws, rules, or regulations. Visually monitors individuals to ensure safety and compliance with policies, rules, and regulations. Operating Vehicles, Mechanized Devices, or Equipment: Operates patrol and transport vehicles to complete security patrols or transport valuables and individuals. Controlling Machines and Processes: Operates two-way radios and other communications devices to accomplish security tasks. |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| Reviewed By: | Swathi G | Date: | 03/25/2024 |
| Approved By: | Ram S | Date: | 03/25/2024 |
| Last Updated By: | Swathi G | Date/Time: | 03/25/2024 |